

FRECKENHAM PARISH COUNCIL

Members of the Council are hereby summoned to attend a
Meeting of Freckenham Parish Council on
Wednesday 2 November 2016 at 7.30 pm at Freckenham Village Hall

Members of the public will be given an opportunity to address the Council on any item on the agenda prior to the meeting

AGENDA

70. Apologies for absence.
71. Declaration of interest in any items on the agenda.
72. To receive reports from the Police, County & District Councillors.
73. To confirm the minutes of the meeting held on 13 September & 5 October 2016, previously circulated.
74. Matters arising from the Minutes not covered in the Agenda.
75. Planning:-
 - 75.1. To consider any planning applications:-
DC/16/2210/HH – Householder planning application – Two storey rear extension, 15 Mildenhall Road, Freckenham
 - 75.2. To note applications determined:-
None received as of 26.10.2016
 - 75.3. Single Issue Review (SIR):-
To consider any further details, if received, on the Forest Heath Local plan consultations
 - 75.4. Further update on Hatchfield Farm by the Chairman
76. Recreation Ground and other assets:-
 - 76.1. Further update on hand rail
 - 76.2. Playground Report including update on meeting with the FHDC Inspector
 - 76.3. Update on levelling of Recreation Ground
 - 76.4. Update on grass cutting
 - 76.5. Any other matters
77. Highways and Public Transport:-
 - 77.1. Update from the Chairman
 - 77.2. Update on over-grown hedging around the village
78. SALC:-
 - 78.1. To confirm the date of the next area meeting as Tuesday 6 December 2016, venue – yet to be decided
 - 78.2. SALC AGM Monday 14 November 2016 to be held at Elmswell.
 - 78.3. To discuss Councillor training courses
79. Town & Parish Forum:-
 - 79.1. The next meeting is Wednesday 7 December 2016
80. Financial Matters:-
 - 80.1. To confirm payment of invoices (schedule as at 26 October 2016 attached).
 - 80.2. To consider any invoices received after the Agenda was issued - to be tabled on the night.
 - 80.3. To receive the outcome of the BDO External Audit
 - 80.4. Clerk to present first draft of 2017/18 Budget - attached
81. Working Groups Report:-
 - 81.1. Rights of Way Improvement– Cllr. Barton to give update on the Circular walk.

- 81.2. Emergency Plan update – Cllr. Pearson.
81.3. Defibrillator monthly check Report and any other reports – Cllr. Barton.
81.4. Community Speedwatch – update from Cllr. Cornell.
82. BT Telephone Box Procurement
Cllr. Barton to report further update.
83. Clerk's Report – attached.
84. Correspondence Received:-
84.1. To note correspondence received.
85. Urgent Business:-
Such business which, in the opinion of the Chairman, should be considered as a matter of urgency to be specified in the minutes.
86. Future Meeting:-
To confirm the date of the next meeting as Monday 16 January 2017 at 7.30pm.

26 October 2016

Hilary A Gurner
Clerk to the Council

4 Holmsey Green Gardens
Beck Row
Bury St Edmunds
Suffolk IP28 8HH
Tel: 01638 718241
Mob: 07984 309744

Members of the public & the press are cordially invited to attend

INVOICES FOR PAYMENT			
<u>Name</u>	<u>Details</u>	<u>Q no.</u>	<u>Amount</u>
Came & Company	Insurance Premium paid previously 14.10.16	845	£923.99
Gipping Press	Printing of Parish Pump Summer 2016 edition	846	£102.60
SALC	Planning Workshop 26/9/16 - Cllrs Barton & Cornell	847	£60.00
SALC	Clerk's Networking Day 30/9/16	847	£19.20
SALC	Councillor Training 8 & 15/10/16 - Cllrs. Gibbs & Cornell	847	£264.00
Mrs H A Gurner	Clerk's Expenses - Sept & Oct 2016	848	£112.54
Mrs H A Gurner	Clerk's Salary	848	£583.34
BDO LLP	External Audit Fees	849	£230.00
BT	Procurement of Telephone box	850	£1.00
		Total	£2,296.67
Bank Balance as at	Current a/c		£3,883.67
26 October 2016	Deposit a/c		£10,155.03
	Petty Cash		£0.00
			£14,038.70
Payments recently rec'd			£0.00
			£11,742.03

Pre-Budget 2017-18 Expenditure						
Revenue Expenditure Items	Year 2015/16		Year 2016/17			Year 2017/18
	Budget	Actual	Budget	Actual to 26 Oct 2016	Estimated To year end	Budget
	£	£	£	£	£	£
	Parish Pump	£800.00	£739.19	£1,000.00	£375.37	£750.00
Subscriptions	£162.00	£299.00	£205.00	£197.88	£285.00	£300.00
Audit Fees	£0.00	£320.00	£0.00	£471.00	£471.00	£125.00
Administration	£245.00	£263.74	£630.00	£587.52	£650.00	£600.00
Clerk's salary	£3,675.00	£3,572.85	£3,000.00	£2,250.00	£3,500.00	£3,500.00
Councillor expenses	£0.00	£151.30	£100.00	£145.45	£420.00	£200.00
Insurance	£1,000.00	£1,064.22	£1,100.00	£1,086.33	£1,086.33	£1,130.00
Capital Expenditure	£0.00	£26,309.57	£0.00	£0.00	£0.00	£0.00
Section 137 / 142 'Free resources' & Donations	£800.00	£480.00	£600.00	£300.00	£300.00	£300.00
Street Lighting	£3,015.00	£1,621.32	£2,500.00	£0.00	£2,000.00	£2,200.00
Maintenance	£0.00	£86.24	£0.00	£373.20	£400.00	£400.00
Open Spaces	£700.00	£2,036.55	£1,740.00	£60.00	£660.00	£700.00
Miscellaneous	£100.00	£158.99	£120.00	£418.67	£419.00	£120.00
Lease of Land	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00
Footpaths	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Training	£1,400.00	£150.00	£300.00	£361.20	£400.00	£185.00
Contingency	£0.00	£0.00	£1,400.00	£0.00	£0.00	£1,400.00
VAT on Paying	£0.00	£0.00	£0.00	£557.13	£585.00	£380.00
Total Expenditure	£11,902.00	£37,257.97	£12,700.00	£7,188.75	£11,931.33	£12,345.00
Expenditure to be considered for 2017/2018						
Street Lighting Improvements		£500.00	In Budget - none from 2006 - 2016 as yet!			
Recreation Ground & Play Area			Possible expenditure & grants EXCLUDED above			
Street Lighting Replacement Fund		£2,300.00	Worst case scenario £66,000 - best is £4,950			

Pre-Budget 2017-18 Income								
Revenue Income Items	Year 2015/16		Year 2016-17			Year 2017-18		
	Budget	Actual	Budget	Actual (half year)	To year end			to match proposed expenditure
	£	£	£	£	£	£	£	£
FHDC Precept	£9,523.00	£9,523.00	£11,189.00	£11,189.00	£11,189.00	£11,189.00	£11,500.00	£11,800.00
FHDC Precept Grant	£227.00	£227.00	£113.00	£113.00	£113.00	£0.00	£0.00	£0.00
VAT Reclaimed	£350.00	£5,473.68	£500.00	£557.13	£585.00	£380.00	£380.00	£380.00
Parish Pump Advertising	£200.00	£495.00	£400.00	£50.00	£180.00	£200.00	£200.00	£200.00
Grants	£0.00	£4,383.29	£0.00	£351.03	£0.00	£0.00	£0.00	£0.00
Interest	£4.00	£9.00	£10.00	£1.62	£3.00	£5.00	£5.00	£5.00
Total Income	£10,304.00	£20,110.97	£12,212.00	£12,261.78	£12,070.00	£11,774.00	£12,085.00	£12,385.00
Income Less Expenditure								
<u>Bank Balances</u>	<u>Actual</u>	<u>Actual</u>	<u>Anticipated</u>					
	<u>1.4.2016</u>	<u>26.10.2016</u>	<u>31.3.2017</u>					
Current:	£2,120.17	£3,883.67						
Deposit:	£3,993.38	£10,155.03						

CLERK'S REPORT
For Meeting on Wednesday 2 November 2016

Agenda Item 83

1.	Street Light Outages	Any further reports? A few lights out in The Street
2.	Garden area in The Street	Still awaiting final update on the shuttering - to be looked at by Suffolk County Council Highways Department.
3.	Market Street, Mildenhall	Letter received from Cllr Dr Greenfield of MPC regarding parking problems in Market Street.
4.	New signs for Recreation Ground	This has been passed to the Chairman.
5.	Old laptop & laser printer	Cllr. Paul Gibbs took the old laptop (for removal of hard drive) & the printer for disposal as agreed in the last Minutes 31/5/2015 no. 15.11 pg.29.
6.	Ride on mower	This has been left in abeyance for now.
7.	Shredder	New Texet 12L cross-cut shredder was purchased on 8/10/2016 from Amazon for £22.69. This has been added to the Asset Register.
8.	Web-site transfer	The data has now been received from One Suffolk and was passed onto Suffolk Cloud on 26/10/2016 for transfer of site from 1/11/2016

H.A. Gurner

27.10.2016