

**FRECKENHAM PARISH COUNCIL**  
**Members of the Council are hereby summoned to attend**  
**a Meeting of Freckenham Parish Council on**  
**Monday 6 November 2017 at 7.30 pm at Freckenham Village Hall**

**AGENDA**

1. Apologies for absence & approval of reasons tendered
2. Declaration of interest in any items on the agenda
3. Members of the public are invited to speak on any item within the Agenda for a maximum time of three minutes
4. To receive reports from the County Councillor, District Councillor and to receive the Police Newsletter
5. To confirm the minutes of the meetings held on 11 September 2017
6. Matters arising from the Minutes not covered in the Agenda.
7. Planning:-
  - 7.1. To consider any planning applications:-  
DC/17/2161/OUT 17 Mildenhall Road - Outline Planning Application (All matters reserved) - 1no. dwelling
  - 7.2. To note applications determined:-
8. Recreation Ground and other assets:-
  - 8.1 Playground Report.
  - 8.2 Update on grass cutting
  - 8.3 To note any update on the replacement of damaged bench seat
  - 8.4 Any other matters relating to the Recreation Ground
  - 8.5 Update on Bridge plants area shuttering
  - 8.6 Update on wall between Chippenham Road & Shores Close
  - 8.7 To receive update regarding the replacement of two Notice Boards
9. Highways Matters – update from the Chairman
10. SALC
  - 10.1 To confirm the date of the next meeting as Tuesday 28th November – Brandon Town Council, Old School House, Market Hill, Brandon
  - 10.2 To confirm the date of the SALC AGM as Tuesday 7<sup>th</sup> November at the Blackbourne Community Centre, Elmswell.
11. FHDC Town & Parish Forum - to confirm the date of the next meeting as Thursday 9 November, venue to be confirmed  
Financial Matters:-
  - 12.1. To confirm payment of invoices (schedule as at 31/10/2017 attached).
  - 12.2. To consider any invoices received after the Agenda was issued - to be tabled on the night.
  - 12.3 The Clerk to report current financial position
  - 12.4 The Clerk to present the first draft of the 2018-19 budget for consideration by the Council (attached).
13. Working Groups Report:-
  - 13.1. Circular Walk - Cllr. Barton to update
  - 13.2. Emergency Plan – Cllr. Pearson to report on updates, if any.
  - 13.3. Defibrillator monthly check Report – Cllr. Barton.
  - 13.4. Community Speedwatch – Cllr. Cornell to report.
14. BT Telephone Box  
To receive an update on the refurbishment of the telephone box.

15. Correspondence Received:-  
To note any correspondence received.
16. Urgent Business:-  
Such business which, in the opinion of the Chairman, should be considered as a matter of urgency to be specified in the minutes.
17. Future Meetings:-  
To confirm the date of the next meeting as 8 January 2018.

31 October 2017

*Hilary A Gurner*  
*Clerk to the Council*  
4 Holmsey Green Gardens  
Beck Row  
Bury St Edmunds  
Suffolk IP28 8HH  
Tel: 01638 718241  
Mob: 07984 309744

**Members of the public & the press are cordially invited to attend**

Freckenham Parish Council  
Invoices for Payment  
For Meeting on Monday 6 November 2017

<u>Name</u>	<u>Details</u>	<u>Q no.</u>	<u>Amount</u>
Mrs H A Gurner	Salary for October & November 2017	929	£675.34
Mrs H A Gurner	Expenses for September & October 2017	929	£80.04
SALC	Clerk's Networking Day 15/9/2017	930	£19.20
G.C. Sore	Work completed on the Shuttering	931	£336.00
Mrs C.A. Wheeler	Contribution for Web-site & Memory Stick	932	£43.25
The Community Heartbeat Trust	Replacement pad for De-fibrillator	933	£45.60
Peter Taylor-Whiffen	Editing Winter edition Parish Pump	934	£140.00
Gipping Press Ltd	Printing of Winter edition Parish Pump	935	£134.53
		<b>TOTAL</b>	<b>£1,473.96</b>
<b>Bank Balance as at</b>	Current a/c		£1,021.82
<b>31 October 2017</b>	Deposit a/c		£10,870.99
	Petty Cash		£0.00
<b>Payments recently rec'd</b>			
			<b>£10,418.85</b>

Freckenham Parish Council  
Budget 1st Draft 2018-2019  
Financial Year 1 April 2018 - 31 March 2019

Revenue Income Items	Year 2016/17		Year 2017-18			Year 2018-19	Year 2018-19 to cover proposed spend	Year 2018 -19
	Budget	Actual	Budget	Actual to 13/10/2017	Estimated to year end	Budget	Budget	Budget
	£	£	£	£	£	£	£	£
FHDC Precept	£11,189.00	£11,189.00	£11,500.00	£11,500.00	£11,500.00	£11,500.00	£12,000.00	£12,500.00
FHDC Precept Grant	£113.00	£113.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Parish Pump Advertising	£400.00	£180.00	£200.00	£100.00	£175.00	£225.00	£225.00	£225.00
Grants	£0.00	£1,851.03	£0.00	£500.00	£500.00	£500.00	£500.00	£500.00
Interest	£10.00	£4.55	£5.00	£2.39	£4.78	£5.00	£5.00	£5.00
Other income	£0.00	£0.00	£0.00	£1,650.00	£2,050.00	£0.00	£0.00	£0.00
VAT refund	£500.00	£557.13	£380.00	£1,651.04	£1,651.04	£400.00	£400.00	£400.00
<b>Total Income</b>	<b>£12,212.00</b>	<b>£13,894.71</b>	<b>£12,085.00</b>	<b>£15,403.43</b>	<b>£15,880.82</b>	<b>£12,630.00</b>	<b>£13,130.00</b>	<b>£13,630.00</b>
Income Less Expenditure								
<u>Bank Balances</u>	<u>Actual 1.4.2017</u>	<u>Actual 16.10.2017</u>	<u>Anticipated 31.3.2018</u>	Set up earmarked reserves for replacement Play equipment, open spaces expenditure / capital with money left at year end				
Current:	£2,434.67	£1,031.82	£905.82					
Deposit:	£5,317.06	£10,870.99	£5,370.99					

Freckenham Parish Council  
Budget 1st Draft 2018-2019  
Financial Year 1 April 2018 - 31 March 2019

Agenda Item 12.4

Revenue Expenditure Items	Year 2016/17		Year 2017/18			Year 2018/19	
	Budget	Actual	Budget	Actual to 16 Oct 2017	Estimated To year end	Budget	
	£	£	£	£	£	£	
Parish Pump	£1,000.00	£860.97	£800.00	£261.53	£526.53	£550.00	Parish Pump
Subscriptions	£205.00	£275.88	£300.00	£172.66	£172.66	£200.00	Subscriptions
Audit Fees	£0.00	£425.00	£125.00	£250.00	£250.00	£250.00	Audit Fees
Administration	£630.00	£717.75	£600.00	£161.54	£193.54	£200.00	Administration
Clerk's salary	£3,000.00	£3,416.70	£3,500.00	£2,425.36	£3,500.00	£3,500.00	Clerk's Salary
Clerk's expenses	£0.00	£0.00	£0.00	£230.13	£428.68	£450.00	Clerk's Expenses
Councillor expenses	£100.00	£266.35	£200.00	£135.10	£200.00	£200.00	Councillor Expenses
Insurance	£1,100.00	£1,086.33	£1,130.00	£1,190.36	£1,190.36	£1,250.00	Insurance
Capital Expenditure	£0.00	£0.00	£0.00	£3,765.00	£3,765.00	£1,000.00	Capital Expenditure
Section 137 / 142 'Free resources' & Donations	£600.00	£300.00	£300.00	£330.00	£330.00	£330.00	Section 137
Street Lighting	£2,500.00	£1,880.20	£2,200.00	£0.00	£1,900.00	£1,900.00	Street Lighting
Maintenance	£0.00	£1,453.13	£400.00	£413.98	£500.00	£400.00	Maintenance
Open Spaces	£1,740.00	£435.00	£700.00	£672.38	£1,122.00	£1,100.00	Open Spaces
Miscellaneous	£120.00	£454.67	£120.00	£706.25	£720.00	£60.00	Miscellaneous
Lease of Land	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00	Lease of Land
Footpaths	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	Footpaths
Training	£300.00	£417.00	£185.00	£110.20	£185.00	£200.00	Training
Contingency	£1,400.00	£0.00	£1,400.00	£0.00	£1,400.00	£1,400.00	Contingency
VAT on Payments	0	0	£380.00	£1,651.04	£1,717.80	£0.00	VAT Payments
<b>Total Expenditure</b>	<b>£12,700.00</b>	<b>£11,993.98</b>	<b>£12,345.00</b>	<b>£12,480.53</b>	<b>£18,106.57</b>	<b>£12,995.00</b>	
<u>Expenditure to be considered for 2018/2019</u>							
Street Lighting Improvements		£500.00	In Budget - none from 2006 - 2017 as yet!				
Recreation Ground & Play Area			Possible expenditure & grants EXCLUDED above				
Street Lighting Replacement Fund		£2,300.00	Worst case scenario £66,000 - best is £4,950				