FRECKENHAM PARISH COUNCIL

Members of the Council are hereby summoned to attend a Meeting of Freckenham Parish Council on

Monday 16 January 2017 at 7.30 pm at Freckenham Village Hall

AGENDA

- 70. Apologies for absence.
- 71. Declaration of interest in any items on the agenda.
- 72. Members of the public are invited to speak on any item within the Agenda for a maximum time of three minutes.
- 73. To receive reports from the Police, County & District Councillors.
- 74. To confirm the minutes of the meeting held on 2 November & 5 December 2016, previously circulated.
- 75. Matters arising from the Minutes not covered in the Agenda.
- 76. Planning:-
 - 76.1. To consider any planning applications:-
 - 76.1.1. DC/16/2612/PMBPA Barn, Beck Road, Freckenham Prior Approval Application under Part 3 of the Town and Country Planning (General Permitted Development) (Amendment and Consequential Provisions) (England) Order 2015- (i) Change of use of agricultural building to dwelling house (Class C3) to create 1 no. dwelling (ii) associated operational development
 - 76.2. To consider any planning applications received after the Agenda was issued:-
 - 76.3.To note applications determined:-
 - 76.3.1. DC/16/2210/HH 15 Mildenhall Road, Freckenham Application approved by FHDC after amended plans received 7/11/2016.
 - 76.3.2. DC/16/2529/TCA Drift Cottage, Elms Road, Freckenham FHDC decided No objections.
 - 76.4. Single Issue Review (SIR):-
 - To consider further details, received by email 9/1/17, on the Forest Heath Local plan consultations
 - 76.5. To consider a Neighbourhood Plan
- 77. Recreation Ground and other assets:-
 - 77.1. Playground Report including update on meeting with the FHDC Inspector
 - 77.2 Update on levelling of Recreation Ground
 - 77.3. Update on grass cutting
 - 77.4. Any other matters
- 78. <u>Highways and Public Transport</u>:-
 - 78.1. Update from the Chairman
 - 78.2. Update on over-grown hedging around the village
 - 78.3. Update from the Clerk on parked cars on The Street & Chippenham Road
- 79. SALC:-
 - 79.1. To confirm the date of the next area meeting as Tuesday 14 March 2017, venue to be confirmed.
 - 79.2. Reminder of Training Courses previously booked
- 80. Town & Parish Forum:-
 - 80.1. The next meeting is Wednesday 1 February 2017 at 7pm, venue to be confirmed.
- 81. <u>Financial Matters</u>:-
 - 81.1. To confirm payment of invoices (schedule as at 10 January 2017 attached).

- 81.2. To consider any invoices received after the Agenda was issued to be tabled on the night.
- 81.3. To receive an update from the Clerk on financial matters
- 81.4. Clerk to present final draft of 2017/18 Budget attached.
- 81.5. To confirm the Risk Assessment is up to date.
- 82. Working Groups Report:-
 - 82.1. Rights of Way Improvement—Cllr. Barton to give update on the Circular walk.
 - 82.2. Emergency Plan update Cllr. Pearson.
 - 82.3. Defibrillator monthly check Report and any other reports Cllr. Barton.
 - 82.4. Community Speedwatch update from Cllr. Cornell.
- 83. To consider deliveries of The Parish Pump
- 84. To discuss the 2018 remembrance of the end of the first world war
- 85. <u>BT Telephone Box</u>

Cllr. Barton to report further update.

- 86 <u>Clerk's Report</u> attached.
- 87. Correspondence Received:-
 - 87.1. To note correspondence received.
- 88. Urgent Business:-

Such business which, in the opinion of the Chairman, should be considered as a matter of urgency to be specified in the minutes.

89. Future Meeting:-

To confirm the date of the next meeting as Monday 6 March 2017 at 7.30pm.

10 January 2017

Hílary A Gurner Clerk to the Council

4 Holmsey Green Gardens Beck Row Bury St Edmunds Suffolk IP28 8HH Tel: 01638 718241

Mob: 07984 309744

Members of the public & the press are cordially invited to attend

Invoices for payment 16 January 2017

<u>Name</u>	<u>Details</u>	<u>Q no.</u>	<u>Amount</u>
R Palmer & Sons Ltd	Supply of hand rail for Recreation Ground	881	£342.00
Information Commissioner	Cost for Data Protection for one year	882	£35.00
SALC	Clerk's Information & Network Day 17.12.16	883	£19.20
Mrs H A Gurner	Clerk's Salary (Dec 16 & Jan 17)	884	£583.34
Mrs H A Gurner	Clerk's Expenses (Nov & Dec 16)	884	£60.01
		Total	£1,039.55

Bank Balance as at	Current a/c	£815.60
10 January 2017	Deposit a/c	£10,155.93
	Petty Cash	£0.00
		f10.971.53

Payments recently rec'd	£0.00
	f9 931 98

Pre-Budget 2017-18 INCOME (2nd draft)

Revenue Income Items	Year 2015/16			Year 2016-17			Year 2017-18		
	Budget	Actual	Budget	Actual (half year)	To year end			to match proposed expenditure	
	£	£	£	£	£	£	£	£	
FHDC Precept	£9,523.00	£9,523.00	£11,189.00	£11,189.00	£11,189.00	£11,189.00	£11,500.00	£11,800.00	
FHDC Precept									
Grant	£227.00	£227.00	£113.00	£113.00	£113.00	£0.00	£0.00	£0.00	
VAT Reclaimed	£350.00	£5,473.68	£500.00	£557.13	£585.00	£380.00	£380.00	£380.00	
Parish Pump									
Advertising	£200.00	£495.00	£400.00	£50.00	£180.00	£200.00	£200.00	£200.00	
Grants	£0.00	£4,383.29	£0.00	£351.03	£351.03	£0.00	£0.00	£0.00	
Interest	£4.00	£9.00	£10.00	£1.62	£3.00	£5.00	£5.00	£5.00	
Total Income	£10,304.00	£20,110.97	£12,212.00	£12,261.78	£12,421.03	£11,774.00	£12,085.00	£12,385.00	

Income Less Expenditure

	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Anticipated</u>
Bank Balances	<u>1.4.2016</u>	26.10.2016	9.1.2017	31.3.2017
Current:	£2,120.17	£3,883.67	£815.60	£810.60
Deposit:	£3,993.38	£10,155.03	£10,155.93	£6,811.16

Pre-Budget 2017-18 EXPENDITURE (re-presented)

Revenue Expenditure Items	Year 2015/16			Year 2017/18		
				Actual to 9 Jan	Estimated To	
	Budget	Actual	Budget	2017	year end	Budget
	£	£	£	£	£	£
Parish Pump	£800.00	£739.19	£1,000.00	£617.97	£860.00	£800.00
Subscriptions	£162.00	£299.00	£205.00	£197.88	£285.00	£300.00
Audit Fees	£0.00	£320.00	£0.00	£471.00	£471.00	£125.00
Administration	£245.00	£263.74	£630.00	£668.68	£740.00	£600.00
Clerk's salary	£3,675.00	£3,572.85	£3,000.00	£2,833.36	£3,500.00	£3,500.00
Councillor expenses	£0.00	£151.30	£100.00	£197.95	£300.00	£200.00
Insurance	£1,000.00	£1,064.22	£1,100.00	£1,086.33	£1,086.33	£1,130.00
Capital Expenditure	£0.00	£26,309.57	£0.00	£0.00	£0.00	£0.00
Section 137 / 142 'Free						
resources' & Donations	£800.00	£480.00	£600.00	£300.00	£300.00	£300.00
Street Lighting	£3,015.00	£1,621.32	£2,500.00	£0.00	£2,000.00	£2,200.00
Maintenance	£0.00	£86.24	£0.00	£902.78	£1,000.00	£400.00
Open Spaces	£700.00	£2,036.55	£1,740.00	£435.00	£660.00	£700.00
Miscellaneous	£100.00	£158.99	£120.00	£419.67	£450.00	£120.00
Lease of Land	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00
Footpaths	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Training	£1,400.00	£150.00	£300.00	£317.00	£400.00	£185.00
Contingency	£0.00	£0.00	£1,400.00	£0.00	£0.00	£1,400.00
VAT on Payments	£0.00	£0.00	£0.00	£321.53	£585.00	£380.00
Total Expenditure	£11,902.00	£37,257.97	£12,700.00	£8,774.15	£12,642.33	£12,345.00

Expenditure to be considered for 2017/2018

Street Lighting Improvements
Recreation Ground & Play Area
Street Lighting Replacement Fund

£500.00 In Budget - none from 2006 - 2016 as yet!

Possible expenditure & grants EXCLUDED above
£2,300.00 Worst case scenario £66,000 - best is £4,950

CLERK'S REPORT For Meeting on Monday 16 January 2017

1.	Street Light Outages	Any further reports?
2.	Garden area in The Street	Still awaiting final update on the shuttering - to be looked at by Suffolk
	Sireet	County Council Highways Department.
3.	New signs for	This has been passed to the Chairman.
	Recreation Ground	
4.	Old laptop & laser	Cllr. Paul Gibbs took the old laptop (for removal of hard drive) & the
	printer	printer for disposal as agreed in the Minutes 31/5/2015 no. 15.11
		pg.29.
5.	Ride on mower	This has been left in abeyance for now.
6.	Web-site transfer	The web-site transfer was very smooth and all is working well. The
		Clerk & the Chairman to attend Suffolk Cloud training asap.