

## **FRECKENHAM PARISH COUNCIL**

**Members of the Council are hereby summoned to attend  
The Annual General Meeting of Freckenham Parish Council on  
Monday 20<sup>th</sup> May 2019 at 7.30 pm at Freckenham Village Hall**

### **AGENDA**

1. To elect a Chairman for the year 2019/2020
2. Declaration of acceptance of office
3. To elect a Vice-Chairman for the year 2019/2020
4. Co opt new councillor to fill vacancy on the Parish Council and declaration of acceptance of office and welcome pack
5. Apologies for absence & approval of reasons tendered
6. Declaration of interest in any items on the agenda
7. Members of the public are invited to speak on any item within the Agenda for a maximum time of three minutes
8. To receive reports from the County Councillor, District Councillor and to receive the Police Reports
9. To confirm the minutes of the meeting held on 18<sup>st</sup> March 2019
10. Matters arising from the Minutes not covered in the Agenda
11. To appoint Council representatives for 2019/2020 (Last years in brackets):
  - 11.1. SALC (Cllr. Wheeler)
  - 11.2. Freckenham Shores Charity (Cllr. Cornell)
  - 11.3. Village Hall Committee (Cllr. Pearson)
  - 11.4. Village Recorder (Mrs Marilyn Badger)
  - 11.5. Mildenhall Community Partnership (Cllr. Wheeler)
  - 11.6. FHDC Town & Parish Forum (Cllrs. Pearson & Wheeler)
  - 11.7. Village archivist. (Mrs Sandie Geddes)
12. To confirm Working Groups for 2019/2020 (Last years in brackets):
  - 12.1. Right of Way Improvement (Cllr. Barton)
  - 12.2. Standing Orders (Cllr. Wheeler & the Clerk)
  - 12.3. Risk Assessment (Cllr. Cornell & the Clerk)
  - 12.4. Emergency Planning (Cllr. Pearson)
  - 12.5. Community Speed Watch. (Cllr. Cornell)
  - 12.6. Recreation field. (Cllr. Cornell)
  - 12.7. Neighbourhood Plan
13. Planning:-
  - 13.1 To consider any planning applications:-

DC/19/0728/FUL – Planning application, continued use of land for ground mounted 30 no. Solar Panel PV system (retrospective) at Rectory Cottage, Church Lane, Freckenham, IP28 8JF.

13.2 To note applications pending and determined:-

DC/19/0146/FUL - Planning Application - (i) change of use from agricultural land to accommodate 20 holiday lodges with associated camping area (ii) managers accommodation (iii) and open space for tourist accommodation and (iv) new access and associated parking. Ferry Lane, Worlington.

13.3 Update on Neighbourhood Planning Progress

14. Annual Parish Meeting:-

To consider any matters arising from the meeting on 15<sup>th</sup> May.

15. Recreation Ground and other assets:-

15.1 Playground/Recreation Ground Report

15.2 Update on grass cutting

15.3 Update on the wall between Chippenham Road & Shores Close

15.4 Any other matters

16 Highways Inspection - Cllr Wheeler to report

17 SALC, to confirm date of next local meeting as 10<sup>th</sup> September 2019 at 7:00pm to be held at Lakenheath Pavilion and date of the Annual General Meeting as 12<sup>th</sup> November 2019, at 11.30am to be held at Providence House, Princes Street, Ipswich.

18 West Suffolk District Council Town & Parish Forum - the date of the next meeting to be confirmed

19 Financial Matters:-

19.1 To confirm payment of invoices (schedule as at 13/5/2019 attached)

19.2 To consider any invoices received after the Agenda was issued - to be tabled on the night

19.3 Clerk to update on bank balances held

19.3. To receive and approve the Receipts & Payments Account for 2018/2019 (attached)

19.4. To consider & approve the responses to the Annual Governance Statement (Section 1 of the Annual Return)

19.5. To approve the Accounting Statements for 2018-19 (Section 2 of the Annual Return).

19.6. To appoint a Responsible Finance Officer for 2019-2020

19.7. To appoint a Councillor to oversee the internal financial control for 2019-2020

20 Working Groups Report:-

20.1 Circular Walk - Cllr. Barton to update

20.2 Emergency Plan – Cllr. Pearson to report on updates, if any

20.3 Defibrillator monthly check Report – Cllr. Barton

20.4 Community Speedwatch – Cllr. Cornell to report

20.5. Risk Assessment – Confirmation that this is up to date – Clerk & the Chairman

20.6. Standing Orders – Confirmation that these are up to date – Clerk & the Chairman

20.7. Financial Standing Orders - Confirmation that these are up to date – Clerk & the Chairman

21. Correspondence Received:-

To note any correspondence received.

22. Sunnica Project update

23. Litter Pick:-

To discuss the litter pick completed on 13<sup>th</sup> April organised by Mr Chris Green

24. Urgent Business:-

Such business which, in the opinion of the Chairman, should be considered as a matter of urgency to be specified in the minutes.

25. Future Meetings:-

To agree dates for of the meetings for 2019/20 as follows:

- 22<sup>nd</sup> July 2019
- 16<sup>th</sup> September 2019
- 18<sup>th</sup> November 2019
- 20<sup>th</sup> January 2020
- 16<sup>th</sup> March 2020
- 11<sup>th</sup> May 2020

*Jadi Coe*  
Clerk to the Council  
17 Bridewell Close  
Mildenhall  
Suffolk  
IP28 7RB  
Tel: 07759 263349

**Members of the public & the press are cordially invited to attend**

**Freckenham Parish Council**

**Bank summary and Cheques for approval at meeting on 20th May 2019**

Bank balances at 13.5.20

Current Account	£2,930.95
Deposit Account	£17,651.23

<u>Name</u>	<u>Details</u>	<u>Q no.</u>	<u>Amount</u>
Ayentee Accountancy	Internal Audit fee	1008	£40.00
The Church Notice Board Company	Replacement carbonate - (2018 invoice unpaid)	1009	£42.00
Cllr. Campbell Pearson	Milegae for Salc course	1010	£34.20
David Ogilvie Engineering	Memorial Bench	1011	£1,236.60
SALC	Planning Workshop (CP)	1012	£31.20
Suffolkbiz	Website hosting	1013	£100.00
West Suffolk Council	Collection of dog waste bins	1014	£260.48
West Suffolk Council	Playing field Lease	1015	£5.00
J Coe	Clerk expenses (incl. mileage, ink, and USB memeory sticks)	1016	£47.45
SALC	2019/20 subscription	1017	£178.81
<b>TOTAL</b>			<b>£1,975.74</b>

<b>Balance after payments made</b>	Current a/c	£955.21
	Deposit a/c	<u>£17,651.23</u>
		£18,606.44

**Receipts received since prior meeting (18/3)**

<u>Name</u>	<u>Details</u>	<u>Q no.</u>	<u>Amount</u>
West Suffolk Council - precept	Precept		£12,500.00
Sunrise Blinds	Parish Pump advert		£25.00
HMRC	VAT Repayment		£1,077.83
Lloyds Bank	Interest		£0.46
			<u>£13,603.29</u>