

FRECKENHAM PARISH COUNCIL

**Members of the Council are hereby summoned to attend
The Annual Meeting of Freckenham Parish Council on
Monday 9th May 2022 at 7.30 pm at Freckenham Village Hall**

AGENDA

- 1. To elect a Chairman for the year 2022/2023**
- 2. Co-option of councillors**
- 3. To elect a Vice-Chairman for the year 2022/2023**
- 4. Apologies for absence & approval of reasons tendered**
- 5. Declaration of interest in any items on the agenda**
- 6. Members of the public are invited to give their views on any item within the Agenda**
These must be given to the Clerk or Chairman at least three days before the meeting
- 7. To receive reports from the County Councillor, District Councillor and to receive the Police Reports**
- 8. To confirm the minutes of the meeting held on 23rd March 2022**
- 9. Matters arising from the Minutes not covered in the agenda**
- 10. To appoint Council representatives for 2022/2023 (Current in brackets):**
 - 10.1. SALC (None)
 - 10.2. Freckenham Shores Charity (Cllr. Cornell)
 - 10.3. Village Hall Committee (Cllr. King)
 - 10.4. Village Recorder (Mrs Marilyn Badger)
 - 10.5. Mildenhall Community Partnership (None)
 - 10.6. West Suffolk Town & Parish Forum (None)
 - 10.7. Village archivist. (Mrs Sandie Geddes)
- 11. To confirm Working Groups for 2022/2023 (Current in brackets):**
 - 11.1. Right of Way Improvement (Cllr Cornell)
 - 11.2. Standing Orders (The Clerk)
 - 11.3. Risk Assessment (Cllr. Cornell & the Clerk)
 - 11.4. Emergency Planning (None)
 - 11.5. Community Speed Watch. (Cllr. Cornell)
 - 11.6. Recreation field. (Cllr. Cornell)
 - 11.7 Neighbourhood Plan (Cllr. Douch)
- 12. Planning:**
 - 12.1 To consider any planning applications:
None
To note applications pending and determined:
Pending:
DC/22/0491/HH – single storey side extension at 20 North Street, Freckenham, IP28 8HY – *pending at 27.4.22*
DC22/0532/HH and DC/22/0533/LB – two sash windows to front elevation, b) part garage conversion into habitable rooms with two rooflights and replacement flat roof at The Old Rectory, Church Lane, Freckenham. – *pending at 27.4.22*
DC/21/1621/HYB - hybrid planning application - a. proposed 70 kilometre pipeline and associated above ground infrastructure at Gazeley, Isleham and Woodditton; b. Outline planning application -

for above ground infrastructure at Bexwell, Kentford, Lady's Green and Rede with all matters reserved except for access at land required For Bexwell To Bury St Edmunds Anglian Water Pipeline For Anglian Water, Moulton Road, Gazeley. – *pending at 27.4.22*

Approved:

DC/22/0358/HH – single storey rear extension, b) single storey side extension, c) detached garage and associated parking at 22 North Street, Freckenham, IP28 8HY – *approved 14.4.22*

DC/22/0142/TPO – fell one Horse Chestnut at Drift Cottage, Elms Road, Freckenham. – *approved 21.4.22*

DC/21/2379/RM - Submission of details under outline planning permission DC/21/0471/OUT - the means of access appearance, landscaping, layout and scale for the construction of one dwelling at Rectory Farm, Elms Road, Freckenham, Suffolk, IP28 8EW – *approved 31.3.22*

- 12.2 Other planning considerations
Draft Haddenham and Aldreth Neighbourhood Plan
- 12.3 Update on Neighbourhood Planning Progress
- 12.4 Update on Sunnica Proposal

13 Recreation Ground and other assets:

- 13.1 Playground/Recreation Ground Report
- 13.2 Update on grass cutting
- 13.3 Any other matters

14 Highways Inspection

15 Chippenham Road Wall- Cllr Cornell to report

16 SALC, to confirm the date of the next local area meeting

17 West Suffolk District Council Town & Parish Forum, to confirm the date of the next meeting

18 Financial Matters:

- 18.1 To approve quotes received
- 18.2 To confirm payment of invoices:

<u>Name</u>	<u>Details</u>	<u>Q no.</u>	<u>Amount</u>
SALC	Annual subscription	NA	£190.55
James Holdgate	Annual subscription	NA	£1,950.00
Jane Leitch	Display boards	NA	£151.91
Suffolk County Council	Playing field lease	NA	£5.00
West Suffolk Council	Emptying of dog bins	NA	£268.90
		TOTAL	£2,566.36

- 18.3 To consider any invoices received after the Agenda was issued - to be tabled on the night
- 18.4 Clerk to update on bank balances held
- 18.5 To receive and approve the Receipts & Payments Account for 2021/2022 (attached)
- 18.6 To consider & approve the responses to the 2021/22 Annual Governance Statement (Section 1 of the Annual Return)
- 18.7 To approve the Accounting Statements for 2021-22 (Section 2 of the Annual Return).
- 18.8 To appoint a Responsible Finance Officer for 2022-2023
- 18.9 To appoint a Councillor to oversee the internal financial control for 2022-2023

19. Working Groups Report:

- 19.1 Circular Walk
- 19.2 Emergency Plan
- 19.3 Defibrillator monthly check Report
- 19.4 Community Speedwatch
- 19.5. Risk Assessment – Confirmation that this is up to date
- 19.6. Standing Orders – Confirmation that these are up to date

19.7. Financial Standing Orders - Confirmation that these are up to date

20 Correspondence Received:

To note any correspondence received

21 Parish Council Vacancies update

22 Letting of woodland to the East and West of North Street

23 Discuss celebrations for the Queens Platinum Jubilee

24 Update on the re-printing of the book, Manor of Freckenham

25 Urgent Business:

Such business which, in the opinion of the Chairman, should be considered as a matter of urgency to be specified in the minutes.

Jadi Coe

Clerk to the Council

17 Bridewell Close

Mildenhall

Suffolk

IP28 7RB

Tel: 07759 263349

Members of the public & the press are cordially invited to attend the meeting.

If anyone has anything they would like to bring to the attention of the Parish Council in regards to any items on the agenda please contact the Clerk or Chairman.

If you cannot attend in person you can join the meeting via a live recording on Zoom, if you wish to do this please access Zoom from your computer, tablet or mobile and enter meeting ID 860 5636 0964 and enter passcode 538105 alternatively for audio only you can joining via telephone by dialling 0131 460 1196.

Freckenham Parish Council		
Receipts & Payments Summary 2021/22		
31/03/2021	Description	31/03/2022
	RECEIPTS	
£13,800.00	Precept incl WSDC grant	£13,800.00
£5.57	Bank Interest	£2.31
£1,000.00	Grants	£1,356.00
£305.00	Parish Pump Advertising	£230.00
£8,203.00	Groundworks Neighbourhood Plan grant	£4,279.00
£0.00	Other Income	£0.00
£992.04	VAT repayment	£1,583.57
£24,305.61	TOTAL RECEIPTS	£21,250.88
	PAYMENTS	
£899.55	Parish Pump	-£750.29
£314.02	Subscriptions	-£330.65
£40.00	Audit Fees	-£40.00
£38.00	Administration	-£88.00
£3,811.00	Clerk's Salary	-£4,589.00
£69.14	Clerk's Expenses	-£103.65
£161.60	Councillor Expenses	-£100.00
£1,275.86	Insurance	-£1,147.55
£0.00	Capital Expenditure	£0.00
£325.00	Section 137	-£325.00
£2,049.54	Street Lighting	-£2,000.30
£234.10	Maintenance	-£1,109.86
£265.76	Open Spaces	£0.00
£11.10	Miscellaneous	-£88.00
£5.00	Lease of Land	-£5.00
£0.00	Footpaths	£0.00
£0.00	Training	£0.00
£4,090.50	Neighbourhood Plan (from Groundworks grant)	£0.00
£3,645.75	Neighbourhood Plan (from SCC grant)	£0.00
£0.00	Contingency	£0.00
£60.00	Sunnica expenses	£0.00
£1,400.00	Allotment bore hole	£0.00
£0.00	Speed guns	-£336.30
£4,112.50	Groundworks UK repayment of grant	£0.00
£1,583.57	VAT on Payments	-£583.07
£24,391.99	TOTAL PAYMENTS	-£11,596.67
S & PAYMENTS SUMMARY		
£656.87	Current Bank Balance as at 1 April	£472.88
£11,847.47	Deposit Bank Balance as at 1 April	£11,945.08
£12,504.34	sub-total	£12,417.96
£24,305.61	Total Receipts	£21,250.88
£36,809.95	sub-total	£33,668.84
£24,391.99	Less Payments	£11,596.67
£12,417.96	total	£22,072.17
	£0.00	
CUMULATIVE FUNDS REPRESENTED BY		
(as at 31 Mar)		
£778.88	Current Account	£1,047.21
£11,945.08	Deposit Account	£21,330.96
£12,723.96	sub-total	£22,378.17
£306.00	Less unrepresented cheques incl in above	£306.00
£12,417.96		£22,072.17