## FRECKENHAM PARISH COUNCIL Minutes of a Meeting held on 4 July 2016 at Freckenham Village Hall, Fordham Road at 7.30 p.m.

<u>Present</u>: Cllrs. Wheeler (Chairman), Barton (Vice Chairman), Cornell & Pearson.

<u>In Attendance</u>: Mrs HA Gurner (Clerk)

The following documents will be appended to the signed Minutes:-

- Agenda
- Clerk's Report

23.	<u>Apologies</u>	<u>Action</u>
	Cllr. Gibbs, Cllr. Harvey, Cllr. Waters – all accepted.	
24.	<u>Declaration of Interest</u>	
	None.	
25.	To receive reports from the Police, County & District Councillors	
	The Clerk read out the Newsletter from the SNT Team whereby they apologise for	
	the fact that their ICT system has not been able to give out accurate data since	
	March 2016. In the Newsletter, it states who is in our 'team'. PC Marie Moore's	
	name was not in the list, even though the Clerk had been given her name in April	
	as the person to contact to attend our meetings!	
	The District and County Councillors were both absent and no report was given.	
26.	The Minutes of the AGM meeting held on 31 May 2016 previously circulated were	
	approved as a correct record and signed by the Chairman.	
27.	There are no matters arising from the Minutes.	
28.	Planning –	
	28.1. To consider any planning applications:-	
	None Received.	
	28.2. To note applications determined:-	
	The following decisions have been reached:-	
	DC/16/0855OUT. Land to the South of Holmes Farm, Mortimer Lane, Freckenham.	
	Residential Development of 4 no dwellings, <b>Decision</b> : Abandoned / withdrawn.	
	28.3. Single Issue Review (SIR)	
	No further details received.	
29.	Recreation Ground and other assets:-	
	29.1. <u>Update on hand rail</u> – Cllr. Barton said the hand rail has been ordered and it	Cllr.
	will possibly be another 3 / 4 weeks – agreed it will be powder coated yellow.	Barton
	29.2. <u>Update on bags of gravel left on Recreation Ground</u> – Cllr. Barton confirmed	Cllr.
	that the gravel will be moved this weekend.	Barton
	29.3. Playground Report – this was discussed at length. Cllr. Wheeler has	
	tightened up the nuts on the 'basket' swing. The basketball net needs a ladder in	
	order for it to be removed. The sign to the Recreation Ground needs updating	
	with 'cycling allowed' & the Clerk's email address for notification of any damage or	
	accidents. Agreed the Clerk would obtain quotations for a new sign.	Clerk
	29.4. Any other matters	
	29.4.1. Problems with the lawn mower. Cllr. Cornell gave an update on this - the	
	belts for the cutter need replacing, it has taken a while to obtain these, but there	

	should be new belts fitted this week. The childrens' play area has been strimmed. <b>Agreed</b> that the Clerk would contact Brian Circuit Tractors, Thurlow Nunn and Newmarket's GMC to obtain a couple of quotations for ride-on mowers with as wide a cut as we can get. We do not necessarily need a brand new one, a reconditioned one would suffice. Cllr. Cornell said that the plants should also be put in this week.  29.4.2. Discussion took place regarding flattening the ground and setting up a	Clerk
	football pitch in the middle of the Recreation Ground. May be a need to remove the goalposts if this does not go ahead as the ground is not suitable / flat enough to play on. Cllr. Barton to look into re-surfacing the Recreation Ground.	Cllr. Barton
30.	Highways and Public Transport changes:- The Chairman gave an update on the ongoing issues with the potholes in the village, particularly the issues with Chippenham Road. Public Transport Changes – the bus service no. 17a Mildenhall/ Freckenham/ Newmarket will be withdrawn at the end of August 2016, due to a lack of passengers. Links from Freckenham to Mildenhall and Bury St Edmunds will be unaffected with a new time table to be issued at the beginning of September. There is a new initiative called 'Connecting Communities' which will operate under one telephone number 01638 664304 where one can Call/ Book and Travel. We are advised some of these services will accept bus passes. Cllr. Wheeler along with fellow Freckenham residents had fought for this 17A service but unfortunately not enough residents had used the service and The County Council therefore could no longer subsidise the service. Details covering the changes will be placed at the village bus stops.	
31.	SALC:- 31.1. To confirm the date of the next area meeting as Thursday 8 September – venue The Jubilee Centre, Mildenhall. 31.2. The Clerk attended the Clerk & Networking Day on 21/6/2016 and is also booked onto the next information day on 30/9/2016 as these are very informative sessions. Cllr. Gibbs & Cornell are booked onto the 'Councillor' course over two days on Saturdays 8 & 15 October 2016. Cllr. Pearson requested to attend the 'Chairman' Course next year on Fridays 3 & 10 February 2017. The Clerk to book his place.	Clerk (booked 5.7.16)
32.	Town & Parish Forum:- 32.1. To confirm date of next meeting as Wednesday 13 July 2016 at Brandon Country Park. Cllr. Wheeler said he may not be able to attend and requested other volunteers. Cllr. Pearson said he may be able to attend, but will confirm later.	Cllr. Pearson
33.	Financial Matters:-  33.1. Approval was given to the following payments:-  (a) The Clerk, two months salary being June & July 2016 at £583.34, cheque no. 824.  (b) The Clerk's expenses for May & June 2016 at £200.18, cheque no. 825.  (c) Cllr. Wheeler mileage expenses for travel to the SALC meeting at Bardwell at £22.95, cheque no. 826.  (d) Hills Accounting Services being the cost for the Internal Audit (£120) & the cost for setting the Clerk up with an automatically updating spreadsheet with instruction on how to use £75) at £195.00, cheque no. 827.  (e) Agreed in Chairman's business to re-imburse the Clerk for shelving she had supplied & installed at a cost of £185.00, cheque no. 828.  33.2. Invoices received after the Agenda was issued – tabled on the night.	

	None	
	None.	
	33.3. The Clerk reported on the findings of the Internal Auditor's report which was	
	received on 27 June 2016 . She was pleased to report that there were no	
	comments or recommendations and the Annual Return will be posted to BDO this	
	week with accompanying documents requested.	
	33.4. The Clerk reported that all the Transparency Code documents are now on	
	the web-site ensuring the Parish Council complies with the stringent terms of this	
	Code. Due to the work involved in getting this ready with tight deadlines, there	
	was no formal finance update provided. However, the bank balances were as	
	stated on the Invoices for Payment spreadsheet. The Clerk intends to give a	
	finance update at each meeting.	
	33.5. Councillors considered the following charities under S.137 of the Local	
	Government Act 1972 - East Anglian Childrens' Hospice, St Nicholas Hospice, East	
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	Anglian Air Ambulance, Royal British Legion, West Suffolk Samaritans and the	
	Alzheimer Society. It was <b>resolved</b> to pay £50 each to these charities at the	
	September meeting.	
	33.6. It was <b>resolved</b> not to donate towards Mildenhall Friends of the Library.	
34.	Working Groups Report:-	
	34.1. Rights of Way Improvement – this needs cutting back. Cllr. Barton to chase	
	up.	
	34.2. Emergency Plan - Cllr. Pearson has not been able to find a contact for Elms	
	Road. The Clerk suggested that a new paper 'flyer' be put out with up to date	
	information as not all residents can go onto the web-site for the information.	
	There was a discussion regarding having a telephone contact within the village to	
	fetch the de-fibrillator should it be required. It was <b>decided</b> to leave things as they	
	are as the Emergency Services should be able to deal with this. Cllr. Barton to	
	contact Community Heartbeat Trust and seek their advice.	
	34.3. Defibrillator monthly check – Cllr. Barton undertook this and registered it on	
	the web-site. A parishioner has offered to do this each month and Cllr. Barton will	
	show him how to do it.	
	34.4. Community Speedwatch – Cllr. Cornell requested the Clerk contact Sue	Clerk
	Dampier, who undertakes the speedwatch in Worlington. Worlington PC	(Letter sent
	· · ·	25.7.2016)
	borrowed the speedgun together with a new battery back in May or before and	
	despite Cllr. Cornell requesting it back several times we have still not received it.	
	<b>Resolved</b> that the Clerk would write a letter to Worlington PC requesting that it is	
	returned immediately.	
	Cllr. Cornell has offered to be the representative for the Recreation Ground taking	
	over from Cllr. Gibbs, with the full Council being responsible for the	
	Neighbourhood Plan – these two had been left off when representatives were	
	agreed at the AGM as reported in the Minutes on 31 May 2016.	
35.	BT Telephone Box Procurement	
	Cllr. Barton reported that the planning application had been wrongly sent to West	Cllr.
	Norfolk instead of Forest Heath DC! It has been requested that the planning	Barton
	application be re-submitted to FHDC.	
36.	Clerk's Report – attached.	
	This was discussed.	
37.	Correspondence received	
	The Clerk holds all correspondence in a separate file.	
38.	Urgent Business	
	The Chairman said he had been asked by the Clerk for a contribution towards	
	some shelving which has been installed in her 'home office' to store all the Parish	
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	Council files. The Invoice came to £185.00 for supply of heavy duty shelving and	
	installation. It was <b>resolved</b> to re-imburse the Clerk in full – unanimously agreed.	
39.	To confirm the date and time of next meeting as Monday 5 September 2016 at	
	7.30pm.	

There being no further business, the meeting closed at 9.30pm.

Signed
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Date.....