

**Explanation of variances – pro forma**

Name of smaller authority  
County area (local councils and district/boroughs only)  
Insert figures from Section 2 of the AGAR in all blue highlighted boxes  
Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:  
• variances of more than 15% between totals for individual boxes (except variances of less than £200);  
• New from 2020/21 onwards: variances of £100,000 or more require explanation regardless of the % variation year on year;  
• a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept rates & levies value (Box 2).

|   | 2020/21<br>£ | 2021/22<br>£ | Variance<br>£ | Variance<br>% | Explanation<br>Required? | Explanation from smaller authority (must include narrative and supporting figures)<br><i>(input, DO NOT OVERWRITE THESE BOXES)</i>  |
|---|--------------|--------------|---------------|---------------|--------------------------|---|
| 1 Balances Brought Forward                                | 12,504       | 12,418       | 0             | 0.00%         | NO                       |   |
| 2 Precept or Rates and Levies                             | 13,800       | 13,800       | 0             | 0.00%         | NO                       |   |
| 3 Total Other Receipts                                    | 10,506       | 7,451        | -3,055        | 29.08%        | YES                      | In 2020/21 grant of £8,20 recd from Groundworks ref Neighbourhood Plan, in 2021/22 just £4,279 recd. VAT reclaim on expenses was £591 more in 2021/22 than 2020/21 as more expenses in 2020/21 which the refund in 2021/22 relates to.    |
| 4 Staff Costs   | 3,811        | 4,589        | 778           | 20.41%        | YES                      | £189 was paid to HMRC re PAYE and NI in 2021/22 but related to 2020/21. And clerk was given a payrise of £400 to £4,400 in 2021/22.   |
| 5 Loan Interest/Capital Repayment                         | 0            | 0            | 0             | 0.00%         | NO                       |   |
| 6 All Other Payments                                      | 20,584       | 7,008        | -13,573       | 65.95%        | YES                      | In 2020/21 £4,112 was given back to Groundworks as unspent funding and £7,736 was spent in 2020/21 in regards to the Neighbourhood Plan whereas no expense this year. In 2020/21 £1,400 was spent on a borehole, and no expense this year |
| 7 Balances Carried Forward                                | 12,418       | 22,072       | 9,654         | 77.70%        | NO                       | VARIANCE EXPLANATION NOT REQUIRED   |
| 8 Total Cash and Short Term Investments                   | 12,418       | 22,072       | 9,654         | 77.70%        | NO                       | VARIANCE EXPLANATION NOT REQUIRED   |
| 9 Total Fixed Assets plus Other Long Term Investments and | 97,006       | 97,006       | 0             | 0.00%         | NO                       |   |
| 10 Total Borrowings                                       |              |              | 0             | 0.00%         | NO                       |   |

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable